

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
September 1, 2017

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, September 1, 2017 at 10:00 a.m. the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Geoff Wilson, Chair
Timothy Cesario, Vice Chair
Karyn Hascal
Sandra Kelley
Theodore Godlaski

Members Absent

Bernard Perconti

Department of Professional Licensing

Kelly Walls, Board Administrator
Courtney Cook, Operations Section
Robin Vick, Admin. Section Supervisor

Others in Attendance

Brian Judy – Board Counsel
Quincy Ward – Public Protection Cabinet

Call to Order

Mr. Wilson called the meeting to order at 10:14 a.m.

Minutes

Ms. Kelley made a motion to accept the August 4, 2017 meeting minutes as amended. Mr. Godlaski seconded and the motion was carried.

Financial Statement

- The August 2017 financial report was reviewed.
- The Board discussed and reported foreseeable expenditures for FY 2019/2020 to the Fiscal Department: IC&RC out of state travel, supervision training, possible state-wide board CE conference, and IC&RC fee increases (which already are in effect). The Board also noted that there will be an upswing of renewals for LCADCs; grandparenting is over and will not be part of the FY 2019/2020; and many LCADCs that were grandparented are not going to renew their CADC.

Old Business

- The Board discussed planning their next initial trainings in Supervisory Practices for CADCs/LCADCs. The Board is tentatively looking at January 2018, the next Kentucky School, and then sometime in the fall of 2018. The Supervisory Practices training that Chairman Wilson recently conducted, went very well. The Board is still receiving many questions about the difference between work experience versus clinical supervision. Ms. Walls will assist the Board in creating helpful supervision documents. It is possible the definition of “direct observation” will also have to be discussed.
- Ms. Kelley’s out of state travel request for the upcoming IC&RC Fall Conference in Omaha, Nebraska was approved. She will be the single voting delegate for Kentucky at the Fall Conference from October 16-18, 2017. Ms. Kelley will report back to the Board upon her return.
- The Board reviewed and edited a letter to be sent to Union College, to address concerns that their chemical dependency certification program may not provide prospective applicants with complete information about what is required for certification or licensure under the new laws. Ms. Walls will send the letter, as edited by Mr. Judy, to the appropriate individuals at Union College.

New Business

- The Board discussed questions received via e-mail. Ms. Walls to respond to the inquiries as directed by the Board.

- One inquiry was from a Temporary CADC that was approved to take the LCADC exam. He has a supervision annual report due and inquired if it was still to be submitted. Per the Board, yes, the supervision annual report is still required.
 - Another inquiry was from Ms. Vick, in reference to the Peer Support Specialist Evaluation form. Ms. Vick reported that the Department is starting to make the switch to online initial applications and all of the forms are being looked at. It was brought to the Board's attention that the Peer Support Specialist Evaluation is missing the four IC&RC performance competency domains. Mr. Godlaski made a motion to amend 201 KAR 35:070 and Form 9 to reflect the 4 domains. Ms. Hascal seconded the motion and the motion was carried.
- Ms. Walls is working on helpful documents to assist licensees with eServices as well as documents to assist those working towards a board credential. Drafts were reviewed and Ms. Walls will continue to develop the content for the website.
 - The Board reviewed the licensure status report. There are many temporary credential holders (16%) that are "Not Eligible to Practice". This number most likely reflects those that started supervision but have since left the field of counseling, those that do not currently have a board-approved supervisor, and those that may have put their supervision on hold.

Board Counsel Report

- The recently filed regulation 201 KAR 35:080 Voluntary inactive and retired status will most likely go into effect sometime this month. Additionally, Mr. Judy will work on amending 201 KAR 35:055 so that the circumstances listed are removed and will add continuing education requirements for Reactivation under 201 KAR 35:040, Section 9.
- Ms. Hascal made a motion to ratify the previously submitted M.O.A. to be submitted on the appropriate form. The M.O.A. is to continue legal services through the Attorney General's Office. Mr. Godlaski seconded the motion and it was carried.

Complaint Committee

- **Complaint #1504** – The Complaints committee made a motion recommending the acceptance of the respondent's counter-offer. Ms. Kelley seconded the motion and it was carried.
- **Complaint #1601** – Discipline letter has been issued. Awaiting receipt and time to appeal.
- **Complaint #1603** – Waiting on receipt of signed settlement offer.
- **Complaint #1605B** – Discipline letter has been issued. Awaiting receipt and time to appeal.
- **Complaint #1704A/B** – Letter of revocation has been issued. Awaiting receipt and time to appeal.
- **Complaint #1706** – Ongoing investigation
- **Complaint #1707** - Ongoing investigation
- **Complaint #1708B** - The Complaints Committee made a motion recommending to amend the dismissal letter to include the second respondent's name (#1708B). The complaint is to be dismissed only because the complaint falls outside of the purview of this board. Entire complaint file will instead be forwarded directly to the Social Work Board. Ms. Kelley seconded the motion and it was carried.
- **Complaint #1709A** - The Complaints Committee made a motion recommending investigative services. Ms. Kelley seconded the motion and it was carried.
- **Complaint #1709B** – Ongoing investigation

Temporary CADC Application Review

Mr. Godlaski made a motion to accept the application recommendations as specified, so long as the supervisor of record does not have more than 12 supervisees of record:

Ryan

Adams

Approve

Tonya	Bond-Judd	Approve
Erika	Cordle	Approve
Linda	Cornett	Approve
Mark	Edmonds	Approve
Amber	Gibbs	Approve
LeAnn	Griffin	Approve
Kimberly	Howard	Approve
Terry	Hurst	Approve
Jordan	Ingram	Approve
Kieara	Judd	Approve
Emily	Kiser	Approve
Karla	Lewis	Approve
Cecil	Neace	Approve
Andrea	Redden	Approve
James	Schuetz	Approve
Shonathon	Spears	Approve
William	Walters	Approve
John	White	Approve

Mr. Cesario seconded the motion to accept these recommendations. Mr. Cesario abstained on respective applications as identified. Motion carried.

Request to Change Supervisor of Record Review

Mr. Godlaski made a motion to accept the recommendations as specified below, so long as the supervisor of record does not have more than 12 supervisees of record:

- Amy Powers – Approve
- John Ferguson- Approve
- Raven Roe- Approve
- Heather James- Approve
- Stephen Donithan- Approve
- Jerry Giles- Approve
- Christopher Dotson- Approve
- Emily Sprouse- Approve
- Brittani Stump- Approve
- Lisa Patterson- Approve
- Rebecca Byrd- Approve
- Joy Fullam- Approve
- JoAnn Ray- Approve
- Kelsi Law- Approve
- Whitney Privett- Approve
- Regina Lewis- Approve
- Consondra Loughran- Approve

Mr. Cesario seconded the motion. Motion carried.

Deferred Re-Submitted CADC Application Review

Mr. Wilson made a motion to accept the applications recommendations as specified below:

- Aaron Smallwood - Approve

Mr. Godlaski seconded the motion. Motion carried

CADC IC&RC Reciprocity Application Review

Ms. Hascal made a motion to accept the applications recommendations as specified below:

- Laura Jackson – Approve
- Otis Ray, Sr. – Defer
- Wanda Riffe - Defer

Ms. Kelley seconded the motion. Motion carried

LCADC Application Review

Mr. Wilson made a motion to accept the applications recommendations as specified below:

- Nicole Young - Approve

Ms. Kelley seconded the motion. Motion carried

Supervision Annual Reports Review

Mr. Godlaski made a motion to accept all recommendations made during online review as well as below recommendations:

- Dearl Hampton – Approve
- Lorrie Keith – Approve
- Christina May – Approve

Ms. Kelley seconded the motion. Ms. Hascal abstained from respective applications as identified. Motion carried

Registered Alcohol and Drug Peer Support Specialist Application Review

Ms. Hascal made a motion to accept the application recommendations as specified below:

- Latasha Byrd – Defer

Ms. Kelley seconded the motion. Motion carried.

Request to Provide Supervision Application Review

Ms. Kelley made a motion to accept the application recommendations as specified:

Nora	Frank	Approve
Cindy	Gilbert	Approve
Deborah	Philpot-McDaniel	Approve
Pamela	Scott	Approve
Mary	Wagoner	Approve

Mr. Cesario seconded the motion to accept these recommendations. Motion carried.

Continuing Education Application Review

Mr. Godlaski made a motion to accept the application recommendations for Continuing Education as specified below:

Individual/Provider Requesting Approval	Program Title	NUMBER OF HOURS	Course Date	Approved
RiverValley Behavioral Health (attn.: Abby King)	Initial Therapist Training / QMHP	3.0	9-8-17	X
Landmark Recovery of Louisville	Using Therapeutic Alliance to Improve Clinical Outcomes	2.0	9-22-17	X
Department of Corrections	KY Department of Corrections – Division of Substance Abuse Annual Training	12.0	8/30- 8/31/17	X
Spalding School of Social Work	Sponsorship Renewal	Various	Various	X
Transitions, Inc.	Cultural Competency with Muslim Clients	1.0	8/25/17	X
The Hope Group/Russell Hopper	The Clinician's Recovery Tool Box	12.0	Self-study	X
Cumberland River Behavioral Health	Gender & Sex: Topics to Consider in Working with Diverse Clients	6.0	9/22/17	X

Ms. Hascal seconded the motion. Mr. Cesario abstained. Motion carried.

Reinstatement Review

Ms. Hascal made a motion to accept the application recommendations as specified below:

- Caratha Buckner Burse – Approve

Mr. Godlaski seconded the motion.

Request to Take Licensure Exam Review

Ms. Kelley made a motion to accept the application recommendations as specified below:

- Christy Fox – Approve
- Robert Castle - Approve

Mr. Cesario seconded the motion.

TCADC Request for an Extension

Ms. Kelley made a motion to accept the application recommendations as specified below:

- Joseph Campbell - Defer

Mr. Godlaski seconded the motion.

Travel

Ms. Hascal made a motion to approve payment of travel expenses for eligible members. Ms. Kelley seconded the motion. Motion carried unanimously.

Next Meeting

October 6, 2017 at 10:00 a.m. Department of Professional Licensing, Frankfort, KY.

Adjourn

Ms. Kelley made a motion to adjourn. Mr. Cesario seconded. Motion carried unanimously.

Kentucky Board of Alcohol and Drug Counselors - Geoff Wilson, Board Chair
Minutes prepared by Kelly Walls, Board Administrator